



FEBRUARY MEETING MINUTES

February 5th , 2019 / 6:00 pm

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL–Feuerhelm, Spanjers, Bissen, Walsh
- ACTION TO CHANGE AGENDA:

1. Consent Agenda:

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1.1

Minutes:

1.2 Bills Payable Through: February 28, 2019

1.3 Fire Dept./Lions Club Liquor/ Gambling

Motion Spanjers second Feuerhelm. Unanimous.

2. Water/Waste Water/City Engineer Report:

2.1 Well upgrades–Vetsch updated the council regarding the new well pump that once again needed to be replaced. Found out that it was not because of the sand, so will help with warranty. They are now looking into a possibility of an electrical issue. The pump was raised the pump and motor up to avoid issues with sand.

Ron Cordes' contract is done by Attorney Weiser. Called the MPCA (government agency for the sewer plant) which requires a two hour per week minimum, so the contract was written for two hours a week, \$60 an hour. Attorney Weiser said to okay the contract, but will fix the errors prior. Minnesota Health Department and MPCA was contacted and transferred to Vetsch's name, sewer is in Matt's name, but Ron's license. The regional rep will come in March to help Matt to make sure the report is done right.

Motion Bissen second Feuerhelm. Unanimous.

Lift station issues due to cold weather, alarms were not alarming, they added a heater to the cabinet when it gets a certain temperature to avoid issues in the future.

3. Library/City Hall/City Center Report:

Closed last Wednesday due to weather, Thursday there was problems with the pipes due to water pipes in unheated spaces. Deanna will keep the doors open to keep the pipes from having issues in the future. Three events: Movie and valentine cookie decorating February 14th, Decoding the Driftless presentation on February 21st 7-9, Sharing Memories of Hokah Sunday, February 24th 3-6.

4. Police Dept./City Attorney/Emergency Manager Report

4.1 Como Falls Park/ Erickson Engineering Report

Amanda HART took over the the animal contacts, it has been a smooth transition

Emergency Management: In session right now in order for him to get in a bill, we need to have what we are putting out in the bid, rock solid numbers. Permit has been granted by DNR for cleanup. Engineer has drawn up what the state required. Permit to start working on what has been approved by the engineer. You either take what it is in the bid, but some areas may be able to tweak, but if any monies are needed from the governor, we need to do it while they are in session to try to get funding. Roughing \$200,000 of money that is available to the city negotiated on 75/25. For the plan Erickson submitted, just shy of one million dollars. Nothing can be deviated in regard to the creek, otherwise you will have issues with DNR. Flood committee needs direction to see what the council wants to put together while still in session. Be forthcoming with our plans, they know we need to work with the DNR, this is what we are putting out for bids, here are the rough numbers, but we cannot deviate from what is engineered. Bob recommends to send the Erickson bid and hope that we get what we ask for. 18 months to do the 75/25. Everything else is current and approved. The only thing that is open yet is strictly the damages to the Como Falls Park. Motion to send to Greg Davids to try to get monies from the plan Erickson Engineering proposed.

Motion Walsh second Spanjers. Unanimous.

5. Streets / Maintenance Report:

5.1 Bobcat Agreement

Bobcat lease updated quote: John Deere aggressively trying to get our business, with the same program, yearly lease, \$1750 per year, Bobcat was at \$1700 a year. Difference is Bobcat requires taking tires off every other year, 300 hour cap for hours. Trying to work with Bobcat to eliminate the cap due to years you have more hours than usual. Bobcat would be willing to eliminate the tire replacement every other year, but the hour cap could not be changed. Question was raised if our tracks would fit on the John Deere, which Vetsch doubted they would fit since the wheel base is different. Council agreed to stay with the Bobcat lease.

Motion Spanjers second Feuerhelm. Unanimous.

6. Recreation Board Report: None

7. Planning Commission / Zoning Report:

7.1 St. Peters Day Care Application

State emailed regarding a daycare, never heard from St. Peter's-addressed to the zoning administrator asking if the city has anything against a daycare at St. Peter's, 34 Main Street. No one from St. Peter's has contacted the city about this. Matt didn't see anything in the ordinances regarding a daycare. Tabled until St. Peter's contacts further.

8. New Business:

8.1 Personnel Committee Update

City Clerk/Treasurer ad shown to the council, asked if they have any thoughts on part-time, full-time and how the council wants the personnel committee to proceed. We have a CPA currently covering end-of-year reports, tax reports, etc. Councilman Spanjers discussed speaking with other cities and what their professional opinion was, Chris Peterson, stated at least a full-time person to do the job and Ben recommended a full-time position is needed. Mayor Walsh agreed. Council recommends hiring one full-time person, Minimum \$18 per hour based on experience.

Motion Spanjers second Feuerhelm. Unanimous.

Matt Vetsch received a job offer, asked him to let us negotiate with him, Matt wants to negotiate \$2 an hour at his yearly probation in March. Mayor Walsh discussed that he believed that we had a great group of guys and we need to start giving our employees what they deserve to keep them here. Personnel member Spanjers showed graphs stating we needed to begin to be competitive with other cities to avoid losing our employees to other cities. Walsh stated that Tom Kirchoff and Bob Schuldt also should receive \$1 an hour as well, so motion was made to give all three employees a \$1 raise.

Motion Walsh second Spanjers. Unanimous.

9. Old Business:

9.1 211 Lease Agreements

Ed Gitten is still waiting for his lease agreement. Ben and Mike met with Barb, Rod Blank was also there. Barb stated that the \$400 is too much if she had to pay the utilities as well. Skip asked that we had Barb give a written rebuttal for the council to look at. If we want to accept it or decline, just say we are changing the first lease agreement for \$400. Bissen made a motion to charge \$300 a month and include the water and sewer. Electric goes to the name of the renter. Barb would like to think about it.

Motion Bissen second Spanjers. Unanimous

10. Council Member's Comments/Community Input: Spanjers discussed the Euchre tourney which was a success.

Another euchre tourney coming up in March partnering with the library. Stated when we start working together, things can happen.

11. Mayor's Comments: Nobody was there for the January meet the mayor. Mayor thanked the city workers for getting through the last couple months. Need to look at getting someone for the audit. Discussion of looking at a new system for the city instead of Banyon, what are other cities using?

12. Staff Correspondence:

13. Correspondence Received:

14. Announcements: Next Council Meeting: March 5th, 2019

15. Items for next Agenda:

Adjournment: Motion Bissen second Spanjers. Unanimous